



AMERICAN HUMANICS NYC EXPERIENCE FREQUENTLY ASKED QUESTIONS

APPLYING

Is there an application deadline?

We have extended the original deadline from December 31, 2008 to January 15, 2009 to give those attending AHMI time to learn more about the program.

How do I get an application form?

Application forms will be available at AHMI or email christine.mwaura@baruchmail.cuny.edu to request a copy.

What are the requirements / eligibility for the program?

You have to be a member in good standing of the American Humanics program; you need your campus director's approval to participate in the program; you need to demonstrate that your interest in pursuing a career in the nonprofit sector and have the maturity to complete the NYC Experience. The information provided on your completed application, letters of reference and school records will be used to make admission decisions. Telephone interviews may be conducted by Baruch personnel.

Do I have to be a junior/senior to apply?

To be eligible you need to be at least a junior.

Is there an official start date/end date for the internship?

The start date is Monday, May 31, 2009. The internship Assignment will start on the following Monday. The first week is for you to get settled in your housing and oriented to NYC. There will be a class meeting that first week and a social for everyone to get to know each other.

How will I know that I have been accepted into the summer program?

We will contact you by the beginning of March notifying you about your participation in the NYC Experience.

ACADEMIC PROGRAM

Can I earn campus credits with this internship?

You will be enrolled in Baruch College's summer program that consists of two sessions. The two courses you will take will be spread over the two summer session, each lasts 6 weeks. You will earn 6 college credits (undergraduate courses) and 300 hours of internship experience.

What courses will I enroll in?

Present plans call for two courses (3 credits each) to be offered. They are PAF 5452 (Internship in Public Affairs) and PAF 5000 (independent Study in Public Affairs). Combined, these two courses provide 300 hours of internship field work, seminar discussions and preparation of papers based on material in

- Peter F. Drucker. "The Drucker Foundation Self-Assessment Tool: Participants Workbook"
- Shelly Cryer, "The Nonprofit Career Guide: How To Land A job That Makes A Difference"

and speaker and luncheon series with some of the nonprofit sectors diverse and creative leaders.

INTERNSHIP

How will I get an internship agency? Do I get to choose?

When Baruch receives your application, AH staff will review your background and experience along with your interests. We will work with the nonprofit community to identify an agency that suit your interests and have a project is suitable for the program. Our goal is for all of the projects and internship sites to provide you with an opportunity to develop your professional skills and contacts. You will have an opportunity to talk with personnel from the agency prior to a final placement decision.

Is this internship paid?

No. But we are working to develop a scholarship fund to provide you with financial support to defray a portion of the costs associated with the program. We are targeting support in the range of \$1,000-\$1,500.

Is there a dress code?

You should have both casual as well as business attire.

What work would I be doing at my internship?

The work will be directed at developing competencies and of sufficient substance that you can prepare a final internship report. In addition to working on a project you will learn about the working of nonprofit agency as part of your internship experience.

HOUSING

Does the housing and accommodation include meals?

No. The housing has facilities for cooking meals but does not provide them as part of the basic package.

How far the internship agency from the housing is and how much will transportation cost?

The housing is located in a beautiful residential area of Brooklyn. It is adjacent to a major subway (transportation) line and will permit you to get to work in Manhattan with 15-30 minutes, depending upon where you are working.

How much will the Summer Internship cost if I get alternative accommodation?

You will save about \$3,000 but might miss out on the social and cultural activities that EHS organizes during the summer.

If I have family/friends in NYC can I live with them?

You should ask the EHS managers of the residence.

FINANCES

How do I pay for the program?

You will pay Baruch College and the Educational Housing Service separately. The initial payments involve a non-refundable \$65 application fee to enroll at Baruch and a \$100 membership to participate in EHS residential program. The final payments are due before the program begins on May 31, 2009.