



American Humanics Inc.
www.humanics.org

American Humanics AmeriCorps*ProCorps

An initiative designed to enhance nonprofit volunteer management and programs serving at-risk youth



Criminal History Background Checks

It is the policy of the American Humanics AmeriCorps*ProCorps Program (AH ProCorps) that the AH ProCorps Members receive background checks when, as part of their regular duties, administer services to the following populations, as set out in 45 CFR §§2522.205-207 and 45 CFR §§2540.200-207.

- Minors aged 17 or younger
- Persons aged 60 or older
- Other populations considered vulnerable by the Host Site (i.e. the elderly or individuals who are either physically or mentally disabled) or by applicable federal, state, and local laws, regulations and provisions

Host Sites will be responsible for determining whether or not a background check is necessary and, if it is, for conducting and paying for the check. If a background check is necessary, the Host Site must maintain documentation that the check was conducted and reviewed. Background checks must include:

- a State criminal registry search, which involves a search of State law enforcement and court records (by name and/or fingerprint) to determine whether an applicant has a criminal history, and
- a National Sex Offender Public Registry (NSOPR) check, which consists of individuals that are required by their States to register as sex offenders

An individual who is registered, or required to be registered, on any sex offender registry, is ineligible to serve as an AmeriCorps*ProCorps member. An individual who refuses to consent to a criminal registry check is ineligible to serve. Individuals for whom criminal registry results are pending may be enrolled, but may not have unsupervised access to vulnerable populations until the results are complete.

It is understood by AH that organizations such as universities and organizations that serve at-risk populations routinely require background checks in accordance with applicable federal, state, and local laws that govern such organizations. It is AH policy that host site organizations are solely responsible for determining the need for and implementing the process of background checks, and are liable to the appropriate legal authorities and not AH if they do not comply with said laws.

Drafted: November 23, 2007

Refs: AmeriCorps Regulations 45 CFR §§2522.205-207
AmeriCorps Regulations 45 CFR §§2540.200-207